



01.05.2018

## LSBPSE Executive Order No. 18-002

**To**  
LSBPSE Companies,  
License Holders &  
Qualifying Agents

**Purpose:**

To substantively modify the manner in which the Board handles late firearms refreshers.

**From**  
Fabian P. Blache III  
Executive Director & CAO

**History:**

In the past, the Board made it a practice to require initial firearms training when an individual guard's firearms certification expired on the anniversary date. This requirement is not supported by e Board law or rule. Additionally, it results in scheduling conflicts because the security officer must be out an entire day to conduct initial training per guidelines, not to mention the additional cost, which does not serve the intent of the present rule with regard to this annual training requirement.

**CC**  
FILE & LSBPSE Staff

**The Rule Reads:**

D. Annual refresher firearms training, as outlined in Subsection F below, is due one year from the date of the last firearms training recorded at the board office. The anniversary date will not change if the training is taken within 30 days prior to said date.

**Re**  
**Executive Order 18-002**  
**Late Firearms Refresher**  
**Policy and Process**

For clarification, so long as the firearms refresher is completed within thirty (30) days of the expiration date, the security officer maintains the current anniversary/expiration date, and the board updates the training and the guard record to indicate that their firearms certification has not lapsed.

It is important to note that an expired firearms certification and/or expired State Board registration card (either or) materially disrupts the insurability of the security officer with respect to the required insurance policies. Therefore, it is extremely important to assure that all security officers are trained, and that all armed security officers maintain current firearms certification at all times.

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**Action:**

Effective immediately, the Board will accept a firearms refresher course, which takes less time to complete and can be done at a reduced cost, for a period of up to sixty (60) days—in full satisfaction of the firearms refresher requirement.

**Details:**

After sixty (60) days, the security officer must undergo an initial firearms training course to be recertified with their weapon. During both instances, the officer must be unarmed, retrained, and then a change of status executed placing them back to armed status must be completed with the requisite fee included.

The goal and objective is to assure compliance, to protect the public, and to assure that the company and the security officer are properly positioned to be protected by the required insurance policies should an officer have to act, and should an officer have to deploy and make use of their weapon.

However, it is also important to note that a lapsed firearms certification will result in the issuance of the Cease-and-Desist order (pursuant to LAC 47, Part LIX, Chapter 6 Section 601(A) for which there is a \$500 fine. There is also a late training fine, which can accrue up to \$500, a failure to submit a training form fine, which can also accrue up to \$500, and a change of the anniversary date for the respective security officer's final certification.

Any questions regarding this policy, as issued via this executive order, should be directed to Fabian Blache III at 225-272-2310 Ext. 8.

FPB/bah

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